



# Confirmation Request

**Process Change Coming  
May 6, 2024**

All confirmation requests for member balances must be submitted by the member via Members Only. Confirmation requests submitted on this PDF form will not be accepted starting May 6.

## **Instructions**

Please complete this form and:

- scan and email to [ia@fhlbtopeka.com](mailto:ia@fhlbtopeka.com), OR
- fax to the attention of the Internal Audit department at 785.234.1717; OR
- mail to FHLBank Topeka, Attn: Internal Audit, PO Box 176, Topeka, KS 66601-0176.

If you have any questions, please contact Internal Audit at 866.837.7435.

## **Customer Details**

CustID: \_\_\_\_\_ Customer Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Any questions regarding this request should be directed to:

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Check this box to be copied on the confirmation reply email.

## **Confirmation Details**

A standard confirmation package includes balances on all accounts, plus detailed listings of all advances, overnight lines of credit, letters of credit, certificates of deposit and securities held in safekeeping.

Additional information requested:  
(optional)

## **Provide the requested information:**

As of the close of business on (Date):

Name of Audit Firm, Regulator, etc.:

Type of Confirmation:

Contact Name:

Email:

Fax (optional):

## **Authorization**

In order to process your request, we must have a signed release by an authorized representative as listed on the Credit Resolution, Wire Transfer Authorization, etc.

\_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_